

SUBUD ZONE 4 MEETING AND GATHERING
Bad Voeslau, Austria 4 – 9 April 2012
INVITATION and NOTES

You are invited to participate in the Zone 4 Meeting and Gathering beginning on Wednesday, April 4th and ending on Easter Monday, April 9th 2012.

The meeting will be held at the College Garden Hotel in Bad Voeslau, a spa town (Bad means spa) located 30 kilometres south of Vienna, surrounded by beautiful parks and woods.

Location: College Garden Hotel

Johann-Strauss-Strasse 2, 2540 Bad Voeslau
www.college-garden-hotels.com

IMPORTANT NOTES:

Below you will find the registration and booking form. All places at the hotel are reserved for Subud, so please send the booking details to us only at Z4registration@subud.at.

Booking deadline is February 28th. After that date we cannot guarantee accommodation at the same location and price.

Please address all enquiries to the organising team:

Email: z4meeting@subud.at
Arifin Konrad (team coordinator): arifin@subud.at
Farah Cwiertnia (visa invitations): farah@subud.at

Please do not hesitate to contact us if you have any questions or need help.

1. VISAS

Austria is a Schengen country, so citizens of EU/Schengen countries do not need a visa.

To find out if your passport requires a visa go to <http://www.austria.org/going-to-austria/entry-a-residence-permits/entry-permits-visa>.

IF you need a visa make sure to apply and register quickly, as visa formalities may take several weeks.

You can apply for a visa in your country directly at the Austrian embassy or via a travel agency. The local embassy has absolute authority to grant or refuse a visa.

We can offer help by sending you an invitation from Subud Austria (see form below).

2. ACCOMODATION

All the meetings and latihan will take place in the College Garden Hotel. The hotel can accommodate about 70 people, so please book soon if you wish to have a good place near the meetings. **Please note that rooms in College Garden will be given mainly to participants booking the entire meeting time (4-9 April).** Additional rooms will be available in a hotel located about 5 minutes walk from the College Garden Hotel.

All given prices and hotel rates include tax.

Single rooms / Sharing

The College Garden Hotel does not offer single rooms. There will be a limited number of single rooms available in a nearby hotel about 5 minutes walk from the meeting venue – please specify on the form if you wish to have one.

Rooms will be allocated first come – first served. If you wish to share a room with someone in particular, please state this and include the name of the person on your booking form.

Otherwise we will do our best to put you with someone of similar age and language, but note that we cannot enter into correspondence on this.

If you do not wish to share a room, please put this in the form and note that you will be accommodated in a nearby hotel.

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For those wishing low-budget accommodation

Please contact us, we will provide you with further information as soon as possible.

Special Needs

At the moment wheelchair access is difficult as the elevators are being renovated. If this may be a problem for you or if you have other special needs, please let us know – we will do our best to find a solution.

3. TRANSPORT

College Garden Hotel offers transfer between Vienna Airport and the hotel:

Taxi (for max. 3 people) costs 45 Euro.

Minibus transfer from the airport at 15 Euro per person will be arranged *on 4 April only*.

Group cost on any day is 130 Euro for max. 10 persons.

Please indicate on the booking form, if you wish to have transport organised.

On arrival day (April 4th) our Subud members will be at the Vienna Airport to assist you with information and direct you to the bus/taxi/train.

If you arrive in Vienna by train, you can use the local train to Bad Voeslau. Detailed information will follow.

If you need special assistance, please inform us – we will do our best to arrange it.
BE SURE TO INFORM US WELL IN ADVANCE OF YOUR TRAVEL DETAILS.

Euros

The College Garden hotel will assist with currency exchange. There are also banks and several ATMs (cash machines) in Bad Voeslau.

If you need to exchange your currency for Euros you should do this at the airport ATMs or airport Exchange Counters.

4. REGISTRATION

The registration fee is:

- *Full fee:* 75 EUR for the full 5 days or 15 Euro per day if you stay for a shorter period.
- *Reduced fee:* 40 EUR for the full 5 days or 9 EUR per day.

The reduced fee is for those who are unable to afford the full fee: for example, students (of any age), pensioners without other income, persons with low income and countries who have difficulties financing their delegates.

We welcome non-Subud partners and family members. We don't expect them to pay a registration fee, but would be happy to receive the reduced fee or any donation offered.

5. FINANCIAL SUPPORT (Zone 4 Subud members only)

One of the goals of this Zone 4 meeting in April 2012 will be to enable at least two delegates from each Zone 4 country to participate!

If you are a delegate and you need financial support, don't hesitate to take this opportunity to apply. Please first ascertain what your national organisation (if you have one) can provide and how much you yourself can provide and then communicate directly with Robiyan (zone4rep@gmail.com). As soon as you receive the approval of the Zone team please go ahead and register. As time is short, let us know as soon as possible.

Members of Z4 countries who are not delegates and who need financial support should first contact their national committee. If the national committee is not able to help, they will contact Robiyan to discuss the possibilities available. For countries without a national committee, those persons chosen as representatives who need financial support should contact Robiyan directly.

6. AGENDA

Arrival Day: Wednesday, April 4th - Departure Day: Monday, April 9th.

Provisional Agenda:

Wednesday evening: Latihan

Thursday morning: Kejiwaan matters.

Thursday afternoon: Opening of the Zone meeting.

Friday, Saturday until Sunday morning (if necessary until the afternoon): Zone meeting.

Sunday evening: Closing ceremony and party

Gathering

Simultaneously, there will be a gathering for members who do not want to participate in the Zone meeting.

Volunteering

A successful event will hardly be possible without volunteer work, so we need your help. Please indicate on the registration form if you can offer:

- helpers' duties;
- translations;
- sports, music, entertainment activities etc.;
- children and youth activities;
- anything else you believe will make the gathering more successful and enjoyable.

Sightseeing

If you would like to do sightseeing in Vienna or Bad Voeslau and surroundings, the hotel has plenty of information on the various options available. If you intend to spend time in Vienna before or after the meeting, please let us know if you would like information or suggestions about places to visit. We will try our best to assist you.

Extra days

If you wish to stay extra days before or after the Gathering, the hotel will charge the same rates. If there is sufficient demand, we may also be able to arrange for some latihan space.

**We are looking forward to receiving your registration and to meeting you in
Austria!**

Arifin for Subud Austria

Robiyan for Zone 4

SUBUD ZONE 4 MEETING AND GATHERING
Bad Voeslau, Austria 4 – 9 April 2012

REGISTRATION AND BOOKING FORM

PLEASE SEND PER EMAIL TO Z4registration@subud.at
If you are not online please try to find a friend with email who can help you,
or send your form to the following postal address, marked Z4 on the back:

Subud Austria, Neustiftgasse 107/5a, 1070 Wien, Austria

Family name	First name	Subud name	Date of birth	Function
1.				
2.				
3.				
Country, City		Telephone (incl. country code):		
Email:		Mobile phone (incl. country code):		
Arrival date:		Departure date:		
By (plane/train/car?):		By (plane/train/car?):		
Time:		Time:		
Flight Nr/Train Station		Flight Nr/Train Station		

Languages spoken:

Taxi transfer from the airport (costs 45 Euro for max. 3 persons) required:

Minibus transfer from the airport at 15 Euro per person *on 4 April only* required:

Minibus transfer on other day (Group price 130 Euro for max.10 persons) required:

Names of persons sharing the transport who are on another booking form:	<input style="width: 900px; height: 40px;" type="text"/>
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If you have roommate(s) booking separately, please put the name(s) below:

Note that the dates must be the same to keep the same price per day

<input style="width: 95%; height: 15px;" type="text"/>	<input style="width: 95%; height: 15px;" type="text"/>
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REGISTRATION FEE

Per Subud member over 17 years old	FULL	No.days	No.persons	TOTAL
Whole five days	€75			€
Per day	€15			€
For non-members (voluntary) and those in need (see below)	REDUCED	No.days	No.persons	TOTAL
Whole five days	€40			€
Per day	€9			€

The reduced registration fee is for those who cannot afford the full fee, such as students (any age), pensioners with no other income, persons with low income, particularly for delegates. We ask you to pay the full fee if you can afford it.

If claiming the reduced fee, please state the reason in the box below:

<input style="width: 99%; height: 58px;" type="text"/>
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INVITATION FOR VISA		TOTAL
Invitation cost:	Number of persons required x 4 Euros	€
Residence address:		
Place of birth:		
Passport details:		

If your financial situation allows it, please help us to subsidise delegates from less affluent countries with a

Donation for the Zonal Meeting:		€
TOTAL		€

Please pay the above total amount by bank transfer to our account below:

Subud Oesterreich Account No. 100 - 208 751 with Raiffeisenbank:

IBAN: AT953204500100208751 BIC: RLNWATWWBAD

For cancellations made by March 20th there will be a refund of the registration fee minus 10% for admin and bank charges. After March 20th the refund will be reduced by 50%.

FINANCIAL SUPPORT

Financial support needed? *(please tick and see Support in Notes above for instructions)*

VOLUNTEERS:

I am willing to volunteer as (e.g. Helper service, Technical assistance, Translation, Childcare etc.) and I could spend _____ hours a day or _____ times during the week.

Please specify:

CULTURAL ACTIVITIES

There will be evening cultural activities. If you are a musician or entertainer please write here what you can offer and any facilities you would need. We will let you know well in advance if you can be included in the programme

BOOKING ROOMS + MEALS

Prices are for information only as you will pay the hotel directly,
so it is not necessary to fill the "total" field.

Meals and accommodation are to be paid after your arrival at the hotel. Further information will be given on arrival.

Please note that if you cancel your hotel booking less than 24 hours before the announced arrival, you will be charged 50% of the total booking price.

Double room full board € 59 per person per night

Put No of persons underneath the amount for the dates you choose, e.g., putting 1 would mean you want us to put you with another person

31 March	1April	2April	3April	4April	5April	6April	7April	8April	9April	TOTAL
€59	€59	€59	€59	€59	€59	€59	€59	€59	€59	€

Double room, half board (breakfast and dinner) €48 per person per night

Put No of persons underneath the amount for the dates you choose, e.g., putting '4' would mean 2 rooms

31 March	1April	2April	3April	4April	5April	6April	7April	8April	9April	TOTAL
€48	€48	€48	€48	€48	€48	€48	€48	€48	€48	€

Triple room, full board € 54 per person per night

Put No of Persons underneath the amount for the dates you choose.

31 March	1April	2April	3April	4April	5April	6April	7April	8April	9April	TOTAL
€54	€54	€54	€54	€54	€54	€54	€54	€54	€54	€

Triple room, half board (breakfast and dinner) € 43 per person per night

Put No of Persons underneath the amount for the dates you choose.

31 March	1April	2April	3April	4April	5April	6April	7April	8April	9April	TOTAL
€43	€43	€43	€43	€43	€43	€43	€43	€43	€43	€

Single room*, full board € 78 per person

Put X underneath the amount for the dates you choose.

31 March	1April	2April	3April	4April	5April	6April	7April	8April	9April	TOTAL
€78	€78	€78	€78	€78	€78	€78	€78	€78	€78	€

Single room*, half board (breakfast and dinner) € 67 per person

Put X underneath the amount for the dates you choose.

31 March	1April	2April	3April	4April	5April	6April	7April	8April	9April	TOTAL
€67	€67	€67	€67	€67	€67	€67	€67	€65	€67	€

*single rooms will be located in a nearby hotel, lunch and dinner at College Garden.

Meals for day guests:

Lunch € 11 per person per day

Dinner € 12 per person per day

Put Number of Persons underneath the amount for the dates you choose.

	31 March	1April	2April	3April	4April	5April	6April	7April	8April	9April	TOTAL
Lunch	€11	€11	€11	€11	€11	€11	€11	€11	€11	€11	€
x											
Dinner	€12	€12	€12	€12	€12	€12	€12	€12	€12	€12	
x											

Children: 1. Bed and Breakfast:

Children under 6 years stay free of charge when using existing beds.

Children under 2 years stay free of charge in cots.

Children from 6 to 12 years are charged EUR 15 per night per person for extra beds.

Maximum capacity of extra beds/ cots in a room is 1.

Children; 2. Meals:

Children under 12 years pay half the price for lunch and dinner.

CHILDREN under 12 years: Put Number of Persons underneath the amount for the dates you choose.

	31 March	1April	2April	3April	4April	5April	6April	7April	8April	9April	TOTAL
Extra Bed	€ 15	€ 15	€ 15	€ 15	€ 15	€ 15	€ 15	€ 15	€ 15	€ 15	€
Lunch	€5,50	€5,50	€5,50	€5,50	€5,50	€5,50	€5,50	€5,50	€5,50	€5,50	
x											
Dinner	€ 6	€ 6	€ 6	€ 6	€ 6	€ 6	€ 6	€ 6	€ 6	€ 6	
x											

MEALS

Please tick your meal choice: **Regular** **Vegetarian** **Special**

Special diets may incur an extra charge

Email us your requirements and we will find out if they can be met and the extra cost (if any)